



**Regional Coordinator (Lower Hudson Valley and NYC)
Full Time, Exempt Position
Based in Mt. Vernon, NY**

The Mental Health Empowerment Project, Inc. (MHEP) is a not-for-profit agency organized in 1988 to develop and strengthen self help and mutual support activities throughout The United States. MHEP is generally focused on offering skill building activities and education related to self help, mutual support and recovery; organizing people to create desired change in their own lives and in their communities; creating and delivering workshops and skill building seminars that help individuals find and connect with their personal power and the power of self help. At this time, MHEP has a job opening for a regional coordinator. This person will be responsible for:

1. Engaging in community organizing efforts that will cultivate and support meaningful and substantial forms of personal growth and community connectedness;
2. Cultivating, supporting and role modeling meaningful and substantial forms of systems advocacy;
3. Facilitating skill building activities in their assigned region and around the state that assist people to find and connect with their personal power and the power of self-help.

Qualifications

The ideal candidate for this position will have demonstrated experience in public speaking, outreach, organizing, and communications for MHEP in a specific NYS region. This individual will also have knowledge related to the general principles of community organizing, Intentional Peer Support and Trauma Informed Practices. Additional requirements of this position include computer literacy, excellent written and oral communication skills, experience coordinating multiple projects simultaneously and organizing workload to manage multiple deadlines. A clean, valid NYS drivers' license, and a personal vehicle are also required. Since MHEP highly values the benefits of peer support and self help, our ideal candidate will be a person who has been given a psychiatric diagnosis and has first-hand, personal experience with the mental health system.

To Apply

MHEP is an equal opportunity employer. We actively recruit and hire qualified people who may have disabilities and without regard to race, color, religion, sex, national origin, age, or sexual orientation. To express interest in this position, please email, fax or send resume, cover letter and salary requirements to: **Pam Maxim, Administrative Director, MHEP, 3 Atrium Drive, Suite 205, Albany NY 12205 Fax #: 518/434-3823, Email: mhepinc@aol.com**. Resumes received without cover letters will not be reviewed.

Resumes must be received by fax, email or mail by December 18, 2015.